

Meeting Minutes

Aucilla Christian Academy PTO

Date: August 12, 2015

Location: ACA Library

Meeting called to order by: President Michelle Green

Time: 2:00 pm

Attendance: Michelle Green, Stephanie Roland, Michele Arceneaux, Ann Kennedy, Holli Slaughter, Laurie Chmura, Sandi Faglie, Nicole Russell, Jennifer Walker, Katie Fletcher, Richard Finlayson

Welcome

- Michelle Green opened the meeting and welcomed new parents to the first PTO meeting of the 2015-2016 school year.
- Michelle Green introduced officers. President, Michelle Green; Vice President, Stephanie Roland; Secretary, Sandi Faglie; Treasurer, Allison Bishop.

Agenda

Box Tops

- Stephanie Roland is the Box Tops coordinator. Classroom pick up will be the first Wednesday of each month. Volunteers are needed to count and distribute classroom awards.

Hospitality

- Tabetha Cooksey is the Hospitality coordinator. PTO provides teacher treats every Friday during the school year and lunch for teachers on each teacher planning day. Treats are reimbursed up to \$40 and lunches are fully reimbursed to those to prepare and provide the lunch. Reimbursement forms and procedure are available on the Aucilla website. Volunteers are needed to provide treats and lunches through the year. A sign up sheet was passed around. Volunteers may contact Tabetha Cooksey to sign up.

Scripture T-shirts

- Scripture T-shirts are available to order. Order forms will go home with August 13 Friday papers. Volunteers are needed to bag and distribute t-shirts during the second week of September.

Open House – August 24, 2015 at 6:00 pm. Volunteers are needed to sell pizza before and after the meeting in the auditorium.

Yankee Candle Fundraiser— Ann Kennedy is coordinating the Yankee Candle fundraiser. Kick off date is Friday, August 28 and sales can be collected until September 11.

Spirit table – Jenny McNeill and Jessica McCormick are coordinating the spirit table this year. For now, volunteers are needed to work the table during the JV and varsity football games. Volunteers should arrive at 6:16 in advance of the 7:00 games.

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Upcoming PTO activities during the 2015-2016 school year

- Holli Slaughter discussed the Forest Festival Fish Fry in Perry, Florida on October 24. Volunteers are needed to assist. PTO earns up to \$700 for this event.
- Father/Daughter dance is February 27, 2016.
- Drug Awareness week will be in April, with specific date TBD
- Mother/Son day is in the Spring, with specific date TBD
- Lee Walker has offered to coordinate teacher appreciation week, with specific dates TBD

Additional business

- Stephanie Roland presented information relative to the purchase of a snow cone machine. Members discussed the cost of the machine, the cost of the cart to carry the machine, and possible other uses for the machine in addition to PTO needs. Members voted to approve the purchase of a snow cone machine for \$359.60. Members agreed to the importance of allowing other Aucilla groups/clubs to use the machine but also implementing a sign out/check out process and other ways to ensure that it is properly taken care of with respect to cleaning and maintenance.
- Members decided to order new PTO volunteer t shirts. They are available through Michele Arceneaux for \$10 or \$11, depending on size.
- Members discussed goals and future plans for fundraising dollars. Currently, PTO has approximately \$16,000. Much of those funds is allocated for ongoing projects, but members discussed the need to decide on larger efforts, such as an enclosed bulletin board for PTO news and upcoming events, cooling fans for the gym, additional picnic tables to place under the large oak tree, a curtain for the auditorium and technology funding. We did receive positive feedback from the teachers for the additional start up funding this year (\$400 per teacher). Members agreed to further discuss ideas at the next PTO meeting. Members voted to approve the purchase of 2 new wooden picnic tables.

The next PTO meeting is Thursday, September 3, 2015 at 2:00 pm in the library.