



Aucilla Christian Academy

7803 Aucilla Hwy. • Monticello, FL 32344 • 850-997-3597 • aucilla.org

WHERE CHRIST IS FIRST

IMPORTANT REMINDERS ABOUT DROPOFF/PICKUP PROCEDURES

Dear Friends,

Because student safety is of utmost importance to us, we have concerns about our morning drop off and afternoon pick up of students and we need your assistance to help address these concerns. Some parents are not following our drop off procedures and are unintentionally causing potential safety issues. We have not had any incidents to date, but our desire is to be proactive and prevent potential accidents from happening. With that in mind, I would like to remind everyone of our drop off and pick up procedures and would ask that **ALL** parents follow these faithfully to ensure the safety of our students.

- **Drop off and pickup for all students in grades PK4 through 12 should be done behind the library in the pickup/drop-off circle. Please do not drop off or pick up on the roadside, the student/staff parking lot, or the gym driveway.**
- **If a parent comes to school to sign a student in or out through the front office between 8:30 and 2:00, they may park in either the designated parent or visitor parking areas.**
- **All elementary students that are being picked up by parents in the afternoon should be in the supervised pick up area.**
- **If a parent needs to park rather than go through the pickup line, they should park in the designated area behind the new elementary building and must walk to the pickup area to claim their child.**
- **At no time, should an elementary student walk into the parent parking area without an adult with them.**
- **Please drive carefully as we have over 300 students moving about campus on any given afternoon. Be cautious and realize that we have to pay very close attention to their movements and actions because they will not necessarily be paying attention to the traffic around them.**

Again, we would ask that ALL parents cooperatively follow these procedures. Thank you so much for your assistance and support in this matter. It takes all of us to ensure the safety of our students. Please feel free to contact me with any questions or concerns.

In Christ,

Richard

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