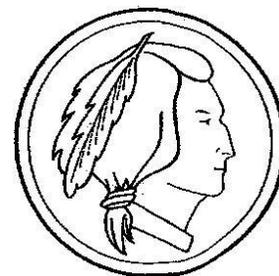




Aucilla Christian Academy



Jennifer Walker, President
Sandi Faglie, Vice President

Jessica Long, Secretary
Ann Kennedy, Treasurer

Dear parents/guardians,

One of PTO's projects during the school year is to provide lunch to teachers and staff on all planning days and to provide a snack every Friday. We are in need of volunteers to help with both lunches and snacks. If you are willing to help, please sign up. This is a great way we can show our appreciation for all the ACA staff does for our children. Please e-mail Michelle Green leon8941@gtcom.net if you would like to help.

Friday Treats

The treat for Friday can be any snack-type food you'd like. Some examples are brownies/cookies, chips/dips, candy, chex/trail mix, and veggie/fruit trays. We've had parents get really creative with holiday theme snacks, too. It can be as simple or as creative as you want, the staff is so grateful and you'll see them every Friday going up to see what the "Friday Treat" is! You will need to plan for 35 to 40 staff members. You also need to provide sodas, water bottles, or pitchers of tea/lemonade. Some parents have even brought hot chocolate in the winter. You can drop the sodas off the afternoon before to get them chilled, or bring them cold that morning. If you drop anything off the day before, please label the item(s) "Friday treats". PTO has a budget for Friday treats of up to \$40. There is a reimbursement form that you can get from our treasurer. We try to stick to a budget, but we do have several moms that just want to spoil the staff so they donate their treats. You can set up the treats in the room next door to the K4 classroom. At the end of the day you just clean up and take home the leftovers. It is a small thing but the staff loves it.

Planning Day Lunches

We provide lunch including a meal with drinks and desserts. This usually takes a team of two to three people and will be set up in the library. In the past we have enjoyed things like subs and pizza, but we have also had parents provide delicious home cooked meals. It is your choice. There is plenty of ice at the school, but you would need to bring a cooler. The paper products are also provided. Expenses up to \$250 will be reimbursed by PTO for each Planning Day Lunch. Please submit a "Request for Reimbursement Form" to the PTO Treasurer as stated on the PTO site.