

# After School Program at ACA

Director: Amy Kell  
Email: [akell@aucilla.org](mailto:akell@aucilla.org)  
Assistant Director: Farina Ahlers  
Afterschool Phone Number: (850) 347-7122

## Overview

The After School Program at Aucilla Christian Academy will provide educational and enriching activities within a loving safe, and fun environment for enrolled students with an emphasis on developing social skills, fostering independence, and building self-esteem within a Christian environment.

The program is a separate entity from the school. All communication between families and the afterschool program must go through the afterschool staff. Please use the above email address and phone number provided.

Enrichment activities will vary and may include such activities such as gardening, art, community helpers, show and tell, PE games, special guests, baking, science experiments, and school service projects. Activities will be selected to generate new interests, encourage creativity, and build self-esteem. Students will be given the opportunity to suggest new activities.



## Expectations

### Student

- Follow the rules and be respectful to adults and peers. Be kind. We expect students to follow rules and demonstrate good behavior, but occasionally students will have an off day. If so, minor behavior issues will be discussed with parents at pick up. For severe issues, a staff member may reach out contact the parent for early pick-up.
- Interact with other students and participate in all activities.
- Complete homework or study time quietly.
- Have fun 😊

### Guardian

- **Be on time - please pick up your child by 5:30 p.m. each day. There will be a \$10 charge for late pickups.**
- Park in the designated area, behind the registrar's office.
- Please sign out your child each and every day with a staff member. Understand that we want to keep your child safe and may ask for your driver's license until each staff member recognizes you.
- Update after school program of any changes that affect your precious student. These include, but not limited to, allergies, medications, people allowed to pick up your child, contact numbers, and so forth.
- Provide an epi-pen if child has a prescription for severe allergies and allergy information.
- Contact staff if there is a change in pick-up or your child is not going to attend on a specific day.
  
- Communicate with staff – we are here to address concerns, accept praise, answer questions, and love your child.
- Provide a change of clothes just for the afterschool program in case your child needs them. These need to be a separate change of clothing than one that may be in your child's classroom. Please label bag with clothing in it.
- Send in a large old tee-shirt or smock for your child to use when needed to protect clothing (optional),

### Staff

- We will diligently watch after your child and provide a safe, positive, loving, and Christ-centered environment.
- Will work with your student to help them complete homework, reading, or studying as best as we can.
- Communicate with families and provide a monthly newsletter or calendar that will include updates, upcoming activities, reminders, and more.
- Maintain a classroom that is organized, clean, and nurturing.
- Provide for basic medical needs such as cleaning a scrape, scratch, or cut, and applying a dressing. Staff will contact guardian if child is running a fever, feeling poorly, or injured.